

# APPLICATION TO RENT OR LEASE

EACH OCCUPANT 18 YEARS OF AGE OR OLDER MUST SUBMIT AN APPLICATION

PROPERTY ADDRESS: \_\_\_\_\_

MONTHLY RENT: \$ \_\_\_\_\_

LEASE LENGTH: \_\_\_\_\_

## APPLICANT:

Full Name: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Work Ph: \_\_\_\_\_ Home Ph: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  
Social Security #: \_\_\_\_\_  
Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_  
Auto Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Color: \_\_\_\_\_ Year: \_\_\_\_\_  
License Plate #: \_\_\_\_\_ State: \_\_\_\_\_

## CO-APPLICANT/SPOUSE:

Full Name: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Work Ph: \_\_\_\_\_ Home Ph: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  
Social Security #: \_\_\_\_\_  
Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_  
Auto Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Color: \_\_\_\_\_ Year: \_\_\_\_\_  
License Plate #: \_\_\_\_\_ State: \_\_\_\_\_

## RESIDENCE(S):

Present Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Landlord: \_\_\_\_\_  
Landlord Phone: \_\_\_\_\_  
Monthly Rent: \$ \_\_\_\_\_ date moved in: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Present Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Landlord: \_\_\_\_\_  
Landlord Phone: \_\_\_\_\_  
Monthly Rent: \$ \_\_\_\_\_ date moved in: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

***If present Residence is less than one year, complete the following:***

Prior Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Landlord: \_\_\_\_\_ Ph: \_\_\_\_\_  
Monthly Rent: \$ \_\_\_\_\_ date moved in: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Prior Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Landlord: \_\_\_\_\_ Ph: \_\_\_\_\_  
Monthly Rent: \$ \_\_\_\_\_ date moved in: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

## EMPLOYMENT:

Present Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Date of Hire: \_\_\_\_\_ Position: \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_ Ph: \_\_\_\_\_  
Income: \$ \_\_\_\_\_ Per: \_\_\_\_\_

Present Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Date of Hire: \_\_\_\_\_ Position: \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_ Ph: \_\_\_\_\_  
Income: \$ \_\_\_\_\_ Per: \_\_\_\_\_

***If present Employment is less than one year, complete the following:***

Prior Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Date of Hire: \_\_\_\_\_ Position: \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_ Ph: \_\_\_\_\_  
Income: \$ \_\_\_\_\_ Per: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Prior Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Date of Hire: \_\_\_\_\_ Position: \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_ Ph: \_\_\_\_\_  
Income: \$ \_\_\_\_\_ Per: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

## Other Income:

Income: \$ \_\_\_\_\_ Per: \_\_\_\_\_  
Source of Income: \_\_\_\_\_

Income: \$ \_\_\_\_\_ Per: \_\_\_\_\_  
Source of Income: \_\_\_\_\_

## LIST ALL OTHER OCCUPANTS:

NAME DATE OF BIRTH RELATIONSHIP TO APPLICANT

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### BANKING INFORMATION:

①Name of Bank: \_\_\_\_\_ ①Name of Bank: \_\_\_\_\_  
Bank Branch: \_\_\_\_\_ Bank Branch: \_\_\_\_\_  
Branch Phone: \_\_\_\_\_ Acct Type: \_\_\_\_\_ Branch Phone: \_\_\_\_\_ Acct Type: \_\_\_\_\_  
Account #: \_\_\_\_\_ Account #: \_\_\_\_\_  
②Name of Bank: \_\_\_\_\_ ②Name of Bank: \_\_\_\_\_  
Bank Branch: \_\_\_\_\_ Bank Branch: \_\_\_\_\_  
Branch Phone: \_\_\_\_\_ Acct Type: \_\_\_\_\_ Branch Phone: \_\_\_\_\_ Acct Type: \_\_\_\_\_  
Account #: \_\_\_\_\_ Account #: \_\_\_\_\_

### CREDIT INFORMATION:

①Payments made to: \_\_\_\_\_ ①Payments made to: \_\_\_\_\_  
Account #: \_\_\_\_\_ Acct Type: \_\_\_\_\_ Account #: \_\_\_\_\_ Acct Type: \_\_\_\_\_  
Monthly Payment \$ \_\_\_\_\_ Total Owed: \$ \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_ Total Owed: \$ \_\_\_\_\_  
②Payments made to: \_\_\_\_\_ ②Payments made to: \_\_\_\_\_  
Account #: \_\_\_\_\_ Acct Type: \_\_\_\_\_ Account #: \_\_\_\_\_ Acct Type: \_\_\_\_\_  
Monthly Payment \$ \_\_\_\_\_ Total Owed: \$ \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_ Total Owed: \$ \_\_\_\_\_  
Has any applicant been a party to an Unlawful Detainer action or filed Bankruptcy within the last seven years? \_\_\_\_\_  
If Yes, Explain: \_\_\_\_\_

### EMERGENCY CONTACT:

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

### PERSONAL REFERENCE:

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Length of Acquaintance: \_\_\_\_\_ Length of Acquaintance: \_\_\_\_\_

### DESCRIBE ALL PETS:

\_\_\_\_\_  
\_\_\_\_\_

Each applicant represents the above information to be true, correct and complete and authorizes verification of the information provided, including obtaining credit/criminal/background report(s) at the cost of **\$35.00 per person**, to be paid in **cash or money order** by the applicant, in advance. The cost of the report(s) is not a deposit and will not be applied to future rent or refunded, even if the application to rent is denied.

Each applicant understands that Charter Property Management may terminate any rental or lease agreement entered into for any misrepresentation made above.

\_\_\_\_\_  
Applicant Date Co-Applicant/Spouse Date

**CHARTER PROPERTY MANAGEMENT**  
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